



## Keith County Rural Workforce Housing Fund Loan Application

*Please refer to the Fund Investment Plan as you prepare this application.*

**APPLICANT NAME/COMPANY:**

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**PERSON PREPARING APPLICATION & TITLE:**

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**ADDRESS:**

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**Street**

**City**

**State**

**Zip**

**TELEPHONE:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **FAX:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**CONTACT PERSON** (If different than above): \_\_\_\_\_

**TELEPHONE:** (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**BUSINESS TYPE:** \_\_\_\_ CORPORATION \_\_\_\_ PARTNERSHIP \_\_\_\_ SOLE PROPRIETORSHIP

**IF CORPORATION OR PARTNERSHIP LIST OFFICERS/PARTNERS:**

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_ OWNERSHIP: \_\_\_\_ %

**LEGAL DESCRIPTION OF THE PROPERTY TO BE DEVELOPED:**

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**STREET ADDRESS IF ONE'S BEEN ASSIGNED:**

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**PROJECT SUMMARY:**

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**(Attached additional pages if necessary)**

**TYPE OF ASSISTANCE REQUESTED:**

**FINANCING AMOUNT:** \$ \_\_\_\_\_

**USE OF FUNDS:** (Check all that apply)

\_\_\_\_\_ CONSTRUCTION      \_\_\_\_\_ RENOVATION

\_\_\_\_\_ OTHER (Describe) \_\_\_\_\_

*\*Please attach pro-forma with projection of cash flow for the project.*

**SOURCES AND USES OF ALL PROJECT FUNDS**

ACTIVITY

(Breakdown)

<u>DESCRIPTION</u>	<u>TOTAL COST</u>	<u>LENDER</u>	<u>KCHDC LOAN</u>	<u>EQUITY</u>	<u>OTHER</u>
LAND/BUILDING	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
CONSTRUCTION	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
INTERIM FINANCE	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
OTHER: _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
<b>PROJECT TOTALS:</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>	<b>\$ _____</b>

**REQUIRED ATTACHMENTS:**

- Financial Information:
  - Current financial statements of borrower and all guarantors (audited if available)
  - Bank pre-approval letter or other proof of funding sources, if applicable.
  - Articles of Incorporation and/or By-Laws, if applicable.
  - Detail of outstanding litigation against borrower, developer or any guarantor.
- Housing Project Information:
  - Map indicating project location
    - Current value of the property
    - Estimated valuation after project is completed (obtained from County Assessor’s office)
    - Survey work, if applicable
  - Project drawings and specifications, including housing unit plans
    - Engineering estimates, plans if applicable
    - Keith County or City of Ogallala Planning and Zoning comments/approval
    - Rehab projects: current inspection report
  - Implementation schedule by phases
  - Evidence of site control
    - title work
- Project Cost Breakdown:
  - Sources and uses of construction costs
  - For Rentals: Evidence of buyer or long-term financing
- Any other information as requested by the KCHDC
- Required documents subject to change per project

The Applicant gives permission for the primary lender & community to share progress reports and inspection results.

The Applicant hereby certifies that all information in this application, and all information furnished in support of this application is given for the purpose of obtaining assistance under the Keith County Rural Workforce Housing Fund and is true and complete to the best of the Applicant's knowledge and belief. Verification may be obtained from any source named herein, provided that any and all information related to the financial status of the business shall be held confidential and not subject to review by the public.

**Signature of the Applicant:** \_\_\_\_\_

**Name and Title:** \_\_\_\_\_

**Date signed:** \_\_\_\_\_